

# ORDER FOR SUPPLIES OR SERVICES

PAGE 1 OF

26

1. CONTRACT/PURCH. ORDER/ AGREEMENT NO. DAKF11-99-D-0004-		2. DELIVERY ORDER/ CALL NO. 0005		3. DATE OF ORDER/CALL 2000Jul01		4. REQ./ PURCH. REQUEST NO. MIPR01-2121-2300		5. PRIORITY	
6. ISSUED BY ARMY ATLANTA CONTRACTING CENTER INSTALLATION, LOGISTICS, & ENVIRONMENTAL CONTRACTS 1309 ANDERSON WAY SW  FORT MCPHERSON, GA 30330-1096				7. ADMINISTERED BY (if other than 6) <b>SEE ITEM 6</b>		8. DELIVERY FOB <input checked="" type="checkbox"/> DEST <input type="checkbox"/> OTHER  (See Schedule if other)			
9. CONTRACTOR EAGLE SUPPORT SERVICES CORPORATION BLDG 400 SUITE 30 2705 ARTIE STREET HUNTSVILLE AL 35805		CODE 08AK9		FACILITY		10. DELIVER TO FOR POINT BY (Date) <b>SEE SCHEDULE</b>		11. MARK IF BUSINESS IS <input type="checkbox"/> SMALL <input type="checkbox"/> SMALL DISADVANTAGED <input type="checkbox"/> WOMEN-OWNED	
13. MAIL INVOICES TO THE ADDRESS IN BLOCK See Item 15									
14. SHIP TO OFFICE OF THE JOINT CHIEF OF STAFF ATTN: COL TERRANCE J. TALLENT AMERICAN EMBASSY VIENNA BOLTZMANNASSE 16 A-1090  VIENNA , AUSTRIA		CODE		15. PAYMENT WILL BE MADE BY DFAS DEFENSE FINANCE AND ACCOUNTING SERVICE DIR OF NETWORK OPERATIONS ATTN VENDOR PAY DIV DEPT 3200 8899 EAST 56TH STREET  INDIANAPOLIS, IN 46249-3200		CODE HQ0105		MARK ALL PACKAGES AND PAPERS WITH IDENTIFICATION NUMBERS IN BLOCKS 1 AND 2.	
16. TYPE OF ORDER	DELIVERY/ CALL	<input checked="" type="checkbox"/>	This delivery order/call is issued on another Govt. agency or in accordance with and subject to terms and conditions of above numbered contract.						
	PURCHASE		Reference your quote dated _____ Furnish the following on terms specified herein.						
ACCEPTANCE. THE CONTRACTOR HEREBY ACCEPTS THE OFFER REPRESENTED BY THE NUMBERED PURCHASE ORDER AS IT MAY PREVIOUSLY HAVE BEEN OR IS NOW MODIFIED, SUBJECT TO ALL OF THE TERMS AND CONDITIONS SET FORTH, AND AGREES TO PERFORM THE SAME.									
NAME OF CONTRACTOR		SIGNATURE		TYPED NAME AND TITLE			DATE SIGNED (YYYYMMDD)		
<input type="checkbox"/> If this box is marked, supplier must sign Acceptance and return the following number of copies:									
17. ACCOUNTING AND APPROPRIATION DATA/ LOCAL USE  See Schedule									
18. ITEM NO.	19. SCHEDULE OF SUPPLIES/ SERVICES			20. QUANTITY ORDERED/ ACCEPTED*	21. UNIT	22. UNIT PRICE	23. AMOUNT		
	<b>SEE SCHEDULE</b>								
* If quantity accepted by the Government is same as quantity ordered, indicate by X. If different, enter actual quantity accepted below quantity ordered and encircle				24. UNITED STATES OF AMERICA <i>Mary Anne Osborn</i> BY: Mary Anne Osborn CONTRACTING / ORDERING OFFICER			25. TOTAL \$49,000.00		
26. QUANTITY IN COLUMN 20 HAS BEEN <input type="checkbox"/> INSPECTED <input type="checkbox"/> RECEIVED <input type="checkbox"/> ACCEPTED, AND CONFORMS TO THE CONTRACT EXCEPT AS NOTED  DATE _____ SIGNATURE OF AUTHORIZED GOVT. REP. _____				27. SHIP NO. <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		28. DO VOUCHER NO.		29. DIFFERENCES	
36. I certify this account is correct and proper for payment.  DATE _____ SIGNATURE AND TITLE OF CERTIFYING OFFICER _____				31. PAYMENT <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL <input type="checkbox"/> FINAL		32. PAID BY		30. INITIALS	
								33. AMOUNT VERIFIED CORRECT FOR	
								34. CHECK NUMBER	
								35. BILL OF LADING NO.	
37. RECEIVED AT	38. RECEIVED BY	39. DATE RECEIVED (YYYYMMDD)		40. TOTAL CONTAINERS	41. S/R ACCOUNT NO.	42. S/R VOUCHER NO.			

## SECTION SF 30 BLOCK 14 CONTINUATION PAGE

This is a cost plus fixed fee task order to support the Joint Staff US Consulate with performance at Vienna, Austria. *Logistical support services include logistical task areas 1 and 5 . Contractor shall invoice per instructions in the schedule.*

1. Cost Proposal dated June 22, 2000, is hereby accepted and placed in the official file for this task order.

## PERFORMANCE PERIODS:

PERIOD	DATES
Base Period	Jul 01, 2000– Jun 30, 2001
Option Period One	Jul 01, 2001– Jun 30, 2002
Option Period Two	Jul 01, 2002– Jun 30, 2003
Option Period Three	Jul 01, 2003– Jun 30, 2004
Option Period Four	Jul 01, 2004– Jun 30, 2005

## 3. OBLIGATED FUND RECAP:

a.. ACRN AA Base year CLINs 0003, 0004 and 0005 are funded for total amount of \$49,000 under requisition No. MIPR DJAM 0 0178

b. All Option year CLINS are Subject to Availability of Funds. Total value is shown at Section G, DD Form 1155.

## 4. INVOICING INSTRUCTIONS:

a. The contractor shall submit **original** plus one copy of invoice [SF 1034] Public Voucher for Purchases and Services, through their cognizant DCAA to the Contracting Officer at address in Block 6.

b. Submit one “**copy**” of the SF 1034 to the primary task order monitor as identified in the performance Work Statement. Invoices shall not be submitted more often than once every two weeks.

Cost plus fixed fee award vouchers shall be submitted pursuant to FAR 52.216-7, and shall, as a minimum, include the following documentation.

a. The total price for the current billing period and the cumulative billed for the current fiscal year. These costs shall be shown by CLIN or sub-CLIN level.

b. Include supporting documentation, by CLIN, for amounts invoiced. Supporting documentation must be broke-out in detail to substantiate the total amount requested for reimbursement.

c. Travel costs shall be broken out by occurrence, with itinerary, dates of travel, number and category of employee travel, per diem costs, transportation costs. Include the government approval with supporting documentation. Travel shall be in accordance with FAR part 31.205-46 and per diem rates will be in accordance with the Joint Travel Regulation.

d. The contractor shall submit proposed final indirect cost rates and completion [FINAL] voucher in accordance with FAR 52.216-7 and the instructions contained in award at G.3, paragraph B.

e. **The task order monitor** will send the Contracting Officer of the Invoice Review and Approval (attachment 10 of the Ordering Guide) at address in Block 6 via fastest method within five days of receipt. The Contracting Officer will certify services on SF 1034 and send to the paying office within the allowable timeframe established in the Prompt Payment Act as amended.

Army Atlanta Contracting Center  
AFLG PRC (M Osborn)  
1309 Anderson Way SW  
Fort McPherson, GA 30330-1096  
Fax (404) 464 4194  
Email [williamk@forscom.army.mil](mailto:williamk@forscom.army.mil)

f. Payment will be made by the Defense Finance and Accounting Office as shown in the address for payment – See Block 15, DD Form 1155.

**Attachments or Exhibits:**

1. Task Order Format with Performance Work Statement (PWS)

